Hardware Software Technician Evaluation Form

Rate yourself in each area by highlighting or circling the letter on the rating scale J, PA, N, E.

(J) Journeyman = Consistently and independently demonstrates skill.

(PA) Proficient = Can independently demonstrate skill.

- (N) Novice = Needs minimal prompting and/or assistance to demonstrate proficiency.
- (E) Exposure = Requires significant supervision to demonstrate proficiency.

Student	Teacher	Device Repair - Electronics Technician Skills
PA	PA	Through-hole and surface mount soldering techniques. Including de-soldering using wick and suction, use of differing fluxes and solders.
Ν	N	Proper inspection techniques for electronics to find defects, loose components, and faulty wiring and connections.
PA	PA	Stripping, splicing, and crimping techniques to create wire/cable assemblies.
Ν	Ν	Troubleshoot system and PCB level malfunctions to identify faulty PCBs or components.
Ν	N	Identify and source replacement components or PCBs.
Ν	N	Utilize electronics test equipment such as multimeters and power supplies.
PA	PA	Proper breadboarding techniques.
Ν	N	Use knowledge gained from AC and DC electronics theory to aid in the troubleshooting process.
PA	PA	Electronics laboratory safety procedures.
Ν	PA	Test electronic parts and systems using clear, step-by-step instructions.
Ν	Ν	Program microcontrollers, such as Arduino, to interface sensors and motors to complete specific tasks.
Student	Teacher	Hardware/Software Technician Skills
PA	PA	Create a properly dimensioned part in SolidWorks.
Ν	PA	Create a properly mated assembly in SolidWorks.
PA	PA	Problem-solve effectively using available resources (internet, AI, books, journals)
PA	PA	Test application functionality and accuracy
PA	PA	Debug and verify code
N	Ν	Manage data collections using appropriate structures (e.g., arrays, lists)
PA	PA	Implement classes for data organization and code reusability
PA	PA	Write object oriented code using Java

Rate yourself in each area by highlighting or circling the letter on the rating scale J, PA, N, E.

(J) Journeyman = Consistently and independently demonstrates skill.

(PA) Proficient = Can independently demonstrate skill.

(N) Novice = Needs minimal prompting and/or assistance to demonstrate proficiency.

(E) Exposure = Requires significant supervision to demonstrate proficiency.

Student	Teacher	Workplace Skills
J	J	Teamwork : Contributes to the success of the team, assists others, negotiates diplomatic solutions and requests help when in need
PA	PA	Leadership : Identifies "big picture" issues and his or her role in fulfilling and motivating others to complete the mission of the workplace or project
J	J	Communication : Listens, follows directions, speaks, reads, interprets, and writes effectively within the workplace setting
PA	PA	Decision-Making : Selects and uses various resources to analyze and resolve tasks, problems and situations
PA	PA	Multicultural Sensitivity and Awareness: Works well with all customers and coworkers through understanding multiple perspectives
PA	PA	Planning, Organizing, and Management: Organizes and implements a plan of work

Student	Teacher	Personal Skills
PA	PA	Integrity: Abides by workplace/school policies; demonstrates honesty and reliability
PA	PA	Work Ethic : Comes to work/school every day on time, is willing to take direction, and is motivated to accomplish the task at hand
PA	PA	Professionalism : Dresses appropriately and uses language and manners suitable to the workplace
PA	PA	Responsibility: Takes accountability for own actions and decisions
J	J	Adaptability/Flexibility: Able to change to fit new and different circumstances and environments including customers and coworkers
J	J	Self-Motivation/Innovation: Contributes new ideas and works with initiative

Student	Teacher	Technical Skills
J	J	Computer and Technology Literacy : Uses computers, file management techniques, devices, services, applications, the internet, and software/programs effectively
PA	PA	Job-Specific Skills : Selects and safely uses technological resources to accomplish work responsibilities in a productive manner
PA	PA	Safety and Health: Follows safety guidelines and manages personal health
J	J	Service Orientation: Identifies and addresses the needs of all customers; provides helpful, courteous, and knowledgeable service
PA	PA	Professional Development : Continually acquires new industry-related information, improves professional skills, and seeks promotion including preparing to apply for a job



Audit Report For Hardware Software Technician Checklist (Maxwell Browning)

03/24/2025

Submission ID

Created

P0DgGj9XEvnNO6LDyi9YvZgCpmy4nLauN8onX8lJmD8hEZQEBz

Submission History

	Submission
Ŀ	Form submitted with Maxwell Browning (maxwellb.2026@mtchs.org) and Nathan Bushard (nathan.bushard@mtchs.org) as the signers 03/24/2025 09:11 AM - IP Address: 2600:1900:0:3508::,172.70.39.81
	Sent to Maxwell Browning (maxwellb.2026@mtchs.org) for signature 03/24/2025 09:11 AM - IP Address: 2600:1900:0:3508::,172.70.39.81
	Email was delivered to Maxwell Browning (maxwellb.2026@mtchs.org) 03/24/2025 09:11 AM - IP Address: 35.212.175.198,172.68.22.104
۲	Viewed by Maxwell Browning (maxwellb.2026@mtchs.org) 03/24/2025 09:13 AM - IP Address: 2607:fb90:b786:c5d8:e954:1bea:c032:5075,172.71.151.22
n	Signed by Maxwell Browning (maxwellb.2026@mtchs.org) 03/24/2025 09:24 AM - IP Address: 2607:fb90:b786:c5d8:e954:1bea:c032:5075,172.71.151.22
A	Sent to Nathan Bushard (nathan.bushard@mtchs.org) for signature 03/24/2025 09:24 AM - IP Address: 0.1.0.2
۲	Viewed by Maxwell Browning (maxwellb.2026@mtchs.org) 03/24/2025 09:24 AM - IP Address: 2607:fb90:b786:c5d8:e954:1bea:c032:5075,172.71.151.22
\square	Email was delivered to Nathan Bushard (nathan.bushard@mtchs.org) 03/24/2025 09:24 AM - IP Address: 35.212.241.227,172.68.22.106
n	Signed by Nathan Bushard (nathan.bushard@mtchs.org) 03/25/2025 02:34 PM - IP Address: 2607:fb90:b707:ac7:b973:1aaf:cd67:61ce,172.71.150.2
	Final copy sent to Maxwell Browning (maxwellb.2026@mtchs.org) 03/25/2025 02:34 PM - IP Address: 0.1.0.2
	Final copy sent to Nathan Bushard (nathan.bushard@mtchs.org) 03/25/2025 02:34 PM - IP Address: 0.1.0.2
~	The submission is completed. 03/25/2025 02:34 PM - IP Address: 0.1.0.2