## Hardware Software Technician Evaluation Form

Rate yourself in each area by highlighting or circling the letter on the rating scale J, PA, N, E.

(J) Journeyman = Consistently and independently demonstrates skill.

(PA) Proficient = Can independently demonstrate skill.

- (N) Novice = Needs minimal prompting and/or assistance to demonstrate proficiency.
- (E) Exposure = Requires significant supervision to demonstrate proficiency.

| Student | Teacher | Device Repair - Electronics Technician Skills  |
|---------|---------|--|
| PA      | PA      | Through-hole and surface mount soldering techniques. Including de-soldering using wick and suction, use of differing fluxes and solders. |
| Ν       | N       | Proper inspection techniques for electronics to find defects, loose components, and faulty wiring and connections.                       |
| PA      | PA      | Stripping, splicing, and crimping techniques to create wire/cable assemblies.  |
| Ν       | Ν       | Troubleshoot system and PCB level malfunctions to identify faulty PCBs or<br>components.   |
| Ν       | N       | Identify and source replacement components or PCBs.  |
| Ν       | N       | Utilize electronics test equipment such as multimeters and power supplies.   |
| PA      | PA      | Proper breadboarding techniques.   |
| Ν       | N       | Use knowledge gained from AC and DC electronics theory to aid in the troubleshooting process.  |
| PA      | PA      | Electronics laboratory safety procedures.  |
| Ν       | PA      | Test electronic parts and systems using clear, step-by-step instructions.  |
| Ν       | Ν       | Program microcontrollers, such as Arduino, to interface sensors and motors to complete specific tasks.                                   |
| Student | Teacher | Hardware/Software Technician Skills  |
| PA      | PA      | Create a properly dimensioned part in SolidWorks.  |
| Ν       | PA      | Create a properly mated assembly in SolidWorks.  |
| PA      | PA      | Problem-solve effectively using available resources (internet, AI, books, journals)  |
| PA      | PA      | Test application functionality and accuracy  |
| PA      | PA      | Debug and verify code  |
| N       | Ν       | Manage data collections using appropriate structures (e.g., arrays, lists)   |
| PA      | PA      | Implement classes for data organization and code reusability   |
| PA      | PA      | Write object oriented code using Java  |
|         |         |  |

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| Student | Teacher | Workplace Skills  |
|---------|---------|---|
| J       | J       | <b>Teamwork</b> : Contributes to the success of the team, assists others, negotiates diplomatic solutions and requests help when in need                        |
| PA      | PA      | <b>Leadership</b> : Identifies "big picture" issues and his or her role in fulfilling and motivating others to complete the mission of the workplace or project |
| J       | J       | <b>Communication</b> : Listens, follows directions, speaks, reads, interprets, and writes effectively within the workplace setting                              |
| PA      | PA      | <b>Decision-Making</b> : Selects and uses various resources to analyze and resolve tasks, problems and situations   |
| PA      | PA      | <b>Multicultural Sensitivity and Awareness:</b> Works well with all customers and coworkers through understanding multiple perspectives                         |
| PA      | PA      | Planning, Organizing, and Management: Organizes and implements a plan of work   |

| Student | Teacher | Personal Skills   |
|---------|---------|---|
| PA      | PA      | Integrity: Abides by workplace/school policies; demonstrates honesty and reliability  |
| PA      | PA      | <b>Work Ethic</b> : Comes to work/school every day on time, is willing to take direction, and is motivated to accomplish the task at hand |
| PA      | PA      | <b>Professionalism</b> : Dresses appropriately and uses language and manners suitable to the workplace                                    |
| PA      | PA      | Responsibility: Takes accountability for own actions and decisions  |
| J       | J       | Adaptability/Flexibility: Able to change to fit new and different circumstances and environments including customers and coworkers        |
| J       | J       | Self-Motivation/Innovation: Contributes new ideas and works with initiative   |

| Student | Teacher | Technical Skills  |
|---------|---------|---|
| J       | J       | <b>Computer and Technology Literacy</b> : Uses computers, file management techniques, devices, services, applications, the internet, and software/programs effectively            |
| PA      | PA      | <b>Job-Specific Skills</b> : Selects and safely uses technological resources to accomplish work responsibilities in a productive manner   |
| PA      | PA      | Safety and Health: Follows safety guidelines and manages personal health  |
| J       | J       | Service Orientation: Identifies and addresses the needs of all customers; provides helpful, courteous, and knowledgeable service  |
| PA      | PA      | <b>Professional Development</b> : Continually acquires new industry-related information, improves professional skills, and seeks promotion including preparing to apply for a job |



## Audit Report For Hardware Software Technician Checklist (Maxwell Browning)

03/24/2025

**Submission ID** 

Created

P0DgGj9XEvnNO6LDyi9YvZgCpmy4nLauN8onX8lJmD8hEZQEBz

## **Submission History**

|           | Submission   |
|-----------|--|
| Ŀ         | Form submitted with Maxwell Browning (maxwellb.2026@mtchs.org) and Nathan Bushard (nathan.bushard@mtchs.org) as the signers<br>03/24/2025 09:11 AM - IP Address: 2600:1900:0:3508::,172.70.39.81 |
|           | Sent to Maxwell Browning (maxwellb.2026@mtchs.org) for signature<br>03/24/2025 09:11 AM - IP Address: 2600:1900:0:3508::,172.70.39.81  |
|           | Email was delivered to Maxwell Browning (maxwellb.2026@mtchs.org)<br>03/24/2025 09:11 AM - IP Address: 35.212.175.198,172.68.22.104  |
| ۲         | Viewed by Maxwell Browning (maxwellb.2026@mtchs.org)<br>03/24/2025 09:13 AM - IP Address: 2607:fb90:b786:c5d8:e954:1bea:c032:5075,172.71.151.22  |
| n         | Signed by Maxwell Browning (maxwellb.2026@mtchs.org)<br>03/24/2025 09:24 AM - IP Address: 2607:fb90:b786:c5d8:e954:1bea:c032:5075,172.71.151.22  |
| A         | Sent to Nathan Bushard (nathan.bushard@mtchs.org) for signature<br>03/24/2025 09:24 AM - IP Address: 0.1.0.2   |
| ۲         | Viewed by Maxwell Browning (maxwellb.2026@mtchs.org)<br>03/24/2025 09:24 AM - IP Address: 2607:fb90:b786:c5d8:e954:1bea:c032:5075,172.71.151.22  |
| $\square$ | Email was delivered to Nathan Bushard (nathan.bushard@mtchs.org)<br>03/24/2025 09:24 AM - IP Address: 35.212.241.227,172.68.22.106   |
| n         | Signed by Nathan Bushard (nathan.bushard@mtchs.org)<br>03/25/2025 02:34 PM - IP Address: 2607:fb90:b707:ac7:b973:1aaf:cd67:61ce,172.71.150.2   |
|           | Final copy sent to Maxwell Browning (maxwellb.2026@mtchs.org)<br>03/25/2025 02:34 PM - IP Address: 0.1.0.2   |
|           | Final copy sent to Nathan Bushard (nathan.bushard@mtchs.org)<br>03/25/2025 02:34 PM - IP Address: 0.1.0.2  |
| ~         | The submission is completed.<br>03/25/2025 02:34 PM - IP Address: 0.1.0.2  |